

MINUTES
DIXON REGIONAL WATERSHED
JOINT POWERS AUTHORITY (JPA)
JANUARY 28, 2026

1. Call to Order

The Board Meeting of the Dixon Regional Watershed Joint Powers Authority was called to order by Chairman Bird at 6:00 p.m. at the Dixon Resource Conservation District Office Conference Room, 1170 N. Lincoln Street, Dixon, California, on January 28, 2026.

Present: Steve Bird (Mayor), City of Dixon – Voting
 Jim Ernest, City of Dixon – Voting
 Spencer Bei, Dixon Resource Conservation District – Voting
 Dale Crossley, Reclamation District 2068 – Voting (virtual)
 Kevin Simonis, Reclamation District 2068 – Voting
 Gene Robben, Maine Prairie Water District – Voting
 Mort Triplett, Maine Prairie Water District – Voting
 Pat Negroni, At-Large Member – Voting

Absent: Eric Schene, Dixon Resource Conservation District

Member Agencies Staff: Kelly Huff, Dixon Resource Conservation District
 Joanna Yac, Dixon Resource Conservation District
 Chris Fong, City Engineer, City of Dixon
 Meda Benefield, Maine Prairie Water District
 Justin Noutary, Reclamation District 2068

2. Public Comments – None

3. Approval of Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Ernest, to approve the agenda. The motion passed as follows:

Ayes:	Bird, Ernest, Bei, Crossley, Simonis, Robben, Triplett, Negroni
Nays:	None
Abstain:	None
Absent:	Schene

4. Election of Officers

a. Oath of Office – New JPA Members (ACTION)

Note: No action was needed for Agenda item 4a since there are no new directors.

b. Election of JPA Officers – Chairman and Vice Chairman (ACTION)

Secretary Huff reported that our current Chairman (Mayor Bird) and Vice-chair (Spencer Bei) have served in their current positions since 2023. Once a year the JPA agreement requires the board to elect a chair and vice-chair. Chairman Bird asked if anyone wanted to volunteer for any of the positions as he was prepared to step down as Chair. Director Ernest was volunteered and agreed, and the board concurred. The board members agreed on Director Bei as Vice-Chair, which he accepted.

A motion was made by Director Bei, seconded by Director Bird, to approve the election of Director Ernes as Chair and Spencer Bei as Vice-Chair. The motion passed as follows:

Ayes:	Bird, Ernest, Bei, Crossley, Simonis, Robben, Triplett, Negroni
Nays:	None
Abstain:	None
Absent:	Schene

Secretary Huff also explained that other positions eligible for re-appointment are Board Secretary (Kelly Huff) and Treasurer and Auditor (Solano County Auditor-Controller). These services must be selected annually but can be changed. The board saw no need to change the current services for these positions.

A motion was made by Director Bird, seconded by Director Simonis, to approve the election of Secretary and Treasurer and Auditor to remain the same. The motion passed as follows:

Ayes:	Bird, Ernest, Bei, Crossley, Simonis, Robben, Triplett, Negroni
Nays:	None
Abstain:	None
Absent:	Schene

c. Finance Committee Election – 2 positions (ACTION)

Secretary Huff reported that the board needed to elect 2 finance committee members in addition to the Chair. The board did not want to make any changes and wanted it the same. Just in a different order since the Chair has changed.

Finance Committee would be Chairman Ernest along with Director Bei and Director Bird.

A motion was made by Director Robben, seconded by Director Ernest, to approve the elected Finance Committee members. The motion passed as follows:

Ayes:	Bird, Ernest, Bei, Crossley, Simonis, Robben, Triplett, Negrone
Nays:	None
Abstain:	None
Absent:	Schene

5. Consent Calendar (ACTION)

- a. Approve JPA Board Meeting Minutes for July 30, 2025
- b. Approve Financial Committee Minutes for September 24, 2025
- c. Fund 062, Division 9620, General & Administration – Review budget and approve claims July 15, 2025 through January 28, 2026
- d. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review budget approve claims September 25, 2025 through January 28, 2026
- e. Fund 064, Division 9641, Project Development – Review budget No claims

A motion was made by Director Ernest, seconded by Director Robben, to approve the consent calendar (5a-5e). The motion passed as follows:

Ayes:	Bird, Ernest, Bei, Crossley, Simonis, Robben, Triplett, Negrone
Nays:	None
Abstain:	None
Absent:	Schene

6. Presentations – None

7. Old Business – None

8. New Business

- a. Receive Update(s) on Regional Drainage and Provide Member Agency Feedback and Questions. **(NO ACTION)**

Ms. Huff gave a quick update: Solano County Water Agency staff are working with the consultant at West Yost to complete the final efforts (Task 6: Dixon Regional Watershed). Their goal is to complete the Tech Memo by the end of the Fiscal Year to align it with the current Groundwater Sustainability Agency grant efforts. This task will provide technical information to determine if a

watershed detention basin would be a viable alternative north of I-80 in the Upper Tremont 3 Watershed. After this the goal is for regional partners to collaborate on grant opportunities for the design and development of future infrastructure.

Chris Fong then provided an update from the City of Dixon regarding the City's plans and timeline for new development drainage. The phases of the Campus plan were reviewed, such as Phase 1 which entails a retention basin with two pump stations and residential development; Phase 1A a tech park; and Phase 2 more residential development. Changes to the developers have occurred, so the timeline is unknown. Mr. Fong also informed the agency that the proposed Southeast annexation for the City of Dixon's Sphere of Influence (SOI) and Area of Interest (AOI) would be reduced for a new NOP / EIR process and would include a "green line" boundary. These changes will be released in the spring. Lastly, it was mentioned that the Harvest applicant is discussing possibly adding land around them and modification of Pond C by developers no longer seems necessary, but they will continue to look into it.

- b. Review Lateral 1 Ongoing Maintenance Activities for 2025-2026 and Associated FY 2025-2026 Fund 063 Division 9631, Lateral 1 Operations & Maintenance Budget Adjustments – **ACTION by Supermajority**

Secretary Huff explained the two potential projects that could add up to \$10,000 to the maintenance budget for FY 2025-2026. One of the projects being the clearing of a sediment plug on the southern culvert at Woody's driveway which is estimated to be \$4,156 to \$9,714. This work would be done by the City with their vacuum and backhoe. The second project is the broken security fence at Ulatis Creek's discharge access, which could cost up to \$5,000.

Other than these two projects and the 113-culvert installed by Maine Prairie the overall system has functioned better due to the cleaning over the past two years. Once the projects explained earlier are complete, the maintenance activities should return to routine maintenance.

Based on the additional work needed, a budget adjust is necessary for Fund 063 increasing it by \$10,000. The board was okay with this and agreed to approve the proposed budget adjustments.

A motion was made by Director Bei, seconded by Director Ernest, to approve the additional maintenance activities and approved the proposed 2025-2026 budget adjustments for fund 063. The motion passed as follows:

Ayes:	Bird, Ernest, Bei, Crossley, Simonis, Robben, Triplett, Negroni
Nays:	None
Abstain:	None
Absent:	Schene

9. Secretary's Report - 012826

Ms. Huff mentioned that Caltrans reached out to the City of Dixon regarding future plans for the Highway 113 project. This will include expansion/improvement of 113 tentatively planned for 2031-2032 timeline. There is also talk about adding bike lanes, a 3-4 ft shoulder, and replacing culverts. Since the project will involve drainage changes, she requested that Caltrans keep the JPA and JPA member agencies informed. See Secretary's Report for more details.

10. Announcements

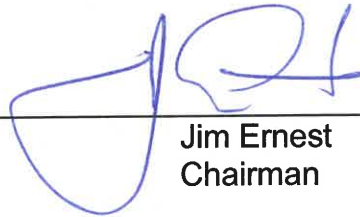
- a. Please remember to keep the 4th Wednesday of each available should a JPA Board Meeting be called.

11. Adjournment

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 6:34 p.m.

Attest:

Kelly Huff
Secretary



Jim Ernest
Chairman